



# ANNUAL REPORT 2019-2020

## Gateway Theatre Guild

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# MESSAGE FROM THE PRESIDENT

Well, what a year! It started off in a regular kind of way, with an excellent and very successful production of *Steel Magnolias* by Robert Harling and directed by Michelle Jackett, followed by my own production of Shakespeare's *The Comedy of Errors*, both at the Widdifield High School. But then ... the global pandemic hit, and the third show in the season, *Einstein* by Gabriel Emanuel, directed by Rob McCubbin and starring Rick Blair, had to be postponed. Similarly, the first show in the new 2020-2021 season, *Train Town*, directed by Rod Carley, as well as plans for an ambitious series of Workshops starting in May 2020 - featuring sessions focused on skills acquisition and the creation of new work both by mature artists and high school students (see under "Education and Outreach" below) - also had to be put on hold. The year also saw the very sad closure of Widdifield, and the subsequent loss of the theatre there for GTG productions. We are still in the dark as to when regular programming will recommence, but once the sun begins to rise on a new season, we will announce our next season and the new venues to host them.

## Strategic Highlights

GTG's core business is theatre - by and for members of our local communities. The two productions this year were terrific contributions towards this core. *Steel Magnolias* was a great success in every way, with a host of long-time GTG contributors joined by a number of new faces. Audience numbers were spectacular, and they were rolling in the aisles with laughter. The Board and I would like to congratulate everyone involved. Since I directed *The Comedy of Errors*, I will refrain from commenting on it other than to say that it was extremely enjoyable to work on with a fabulous cast and crew, and I am proud of the fact that it brought into the GTG community quite a few new faces, both as actors and as crew. I also want to congratulate our two QUONTA award winners, Richie Paterson for Best Actor (Tim Collins-Squire was also nominated), and Kim Carpentier for Best Costume Design. And I congratulate Arndt Von Holzerndorff for a beautiful set design and Dave Carter for building it. We were planning a range of smaller-scale activities, including public play readings and workshops, when everything ground to a sudden halt.

## Financial Highlights

GTG's financial stability owes a lot to our Treasurer, Eretta Richardson, who continues to make sure we remain in a good position well into the future. Our continuity also depends on productions that are successful at the box office, since it is productions that pay for our annual operational costs. *Steel Magnolias* is the stand-out success in this regard in the 2019-2020 season; *Comedy of Errors* also did well, given the tough Winter conditions for our first two nights. We have recently applied for a number of Grants (see under "Grants" below). I would like to give a special thanks to Ted Chase, who has been our Donations go-to person for some years, and will now pass on this task to another. Thank you Ted!

## Operating Highlights

The Board has been meeting regularly. Since the pandemic first hit, we have been meeting virtually. I want to personally thank each and every Board member for the year's work. A highlight is our new Newsletter, put together by VP Operations, Sue Miller. You will see this initiative grow over the next year. I also want to commend our new Secretary, Natalie DeMarco, who sends out meeting minutes before we breath out at the end of the meeting! While productions have paused, we have been busy working on a Diversity, Inclusion and Equity Action Plan to reflect the changing nature of the local communities, a new membership system, archival work, the structure and membership of Committees, and the development of a database of theatre artists and technicians.

## Looking Ahead

There are challenges ahead, as uncertainty surrounding the pandemic remains, especially in regards to productions. GTG was due to host QUONTA in March 2021, but this, too, has had to be postponed. On the books for the next season, however, whenever that will be, are *Einstein* and *Train Town*, as well as one or more virtual play readings. The first will be *Abstinence*, by Lanford Wilson, directed by Johanna McPherson, which will be recorded in early September this year and streamed on October 17, at 6.30pm. Details will be circulated. We have more in store, including welcoming into the orb of GTG a broader cross section of our existing and future community here in North Bay and the region. In summary, a bright new year began, then the lights went out ... but we have our own emergency system to keep us lit well enough and active until the next full season.

**President: Dr. Paul Monaghan**

**Date: September 29, 2020**

# 2019-2020 AGM AGENDA

Tuesday September 29, 6:30 PM  
Zoom Conference

1. Call to Order
2. Approval of Agenda
3. Approval of the minutes of the August 6, 2019 AGM
4. Standing Committee Reports
  - 4.1. Season Planning – Keegan MacNeil (circulated)
  - 4.2. Education & Outreach – Dr. Paul Monaghan (circulated)
  - 4.3. Play Reading Committee – Johanna McPherson (circulated)
  - 4.4. Facilities & Properties – Jill Cornick (circulated)
  - 4.5. Communication & Client Services – Sue Miller (circulated)
  - 4.6. Marketing & Sponsorship – Sue Miller (circulated)
  - 4.7. Membership & Volunteers – Cameron DeRuyte (circulated)
  - 4.8. Grants – Dermot Wilson (circulated)
5. **Executive Reports**
  - 5.1. President – Dr. Paul Monaghan (circulated)
  - 5.2. VP Artistic - Keegan MacNeil (circulated)
  - 5.3. Secretary – (circulated)
  - 5.4. Treasurer – (circulated; to be presented)
6. **New Business**
  - 6.1. Next Year's Season
  - 6.2. Election of the 2020-2021 Board of Directors
    - President: Dr. Paul Monaghan
    - Treasurer: Eretta Richardson
    - VP Operations: Sue Miller
    - VP Artistic: Open
    - Member at Large: Dermot Wilson, Jill Cornick
    - Secretary: Natalie DeMarco

Open Positions/Call from the Floor for Nominations  
6 Members at Large to complete a 2-year term

## **7. Other Business**

- 7.1. Founders' Awards – Actors/Technical Award
- 7.2. Reminder of upcoming events
- 7.3. Volunteers for Committees

## **8. Adjournment**

# 2019-AGM MINUTES

**August 6, 2019 6:30pm**

## **Voyager Motel**

Attended by: Carri Johnson, Eretta Richardson, Rod Carley, Paul Monaghan, Sue Miller, Mary Ann Johnson, John Hewitt, Keegan MacNeil, John Hewitt, Michelle Jackett, Doug Bolger, Anna Iati, Stewart Bell, Natalie DeMarco, Gavin Pigeau, Pat Piché, Cameron DeRuyte, Sarah Hunnisett, Mark Paxton, Andrea Lefebvre, Tammy Johnson, Andrew Pritchard, Tracy Halsay-Berti, Joanne Bernier, Matt Lishman

1. **Call to Order 6:38 p.m.**
2. **Approval of Agenda** Moved by Tracy Halsey, seconded by Ted Chase. Carried
3. **Approval of Minutes** - of AGM August 7, 2018 minutes Moved by Michelle Jackett, seconded by Doug Bolger. Carried
4. **Standing Committee Reports**
  - 4.1 Season Planning - Rod Carley - (circulated) First show is Steel Magnolias and in February, A Comedy of Errors
  - 4.2 Education & Outreach - Dr. Paul Monaghan (circulated)
  - 4.3 Facilities & Properties - John Hewitt (circulated)
  - 4.4 Communication and Client Services - Sue Miller (circulated)
  - 4.5 Marketing & Sponsorship - Sue Miller (circulated)
  - 4.6 Memberships: Keegan MacNeil (circulated)

**Motion to approve the standing committee reports as presented** moved by Rod Carley, seconded by John Hewitt. Carried.
5. **Executive Reports** (none from VP Operations)
  - 5.1. VP Artistic - Rod Carley (circulated)
  - 5.2. Secretary - Mary Ann Johnson (circulated)
  - 5.3. Treasurer - Eretta Richardson (circulated and presented) Keegan MacNeil moved to accept financial statement as presented, seconded by Paul Monaghan, carried.
  - 5.4. President - Carri Johnson presented: reminder North Bay Ontario hosts Quonta 2021, we also host Theatre Ontario, 2024 (attached)

**Motion to approve the executive reports as presented:** by Andrew Pritchard, seconded by Sarah Hunnisett, carried

## 6. New Business

6.1 Next Year's Season: Michelle Jackett, director of Steel Magnolias, November 13-16, Anna Iati producing. Auditions in August

Paul Monaghan, director of A Comedy of Errors, February 19-22, 2020

### 6.2 Election of the 2019-2020

6.2.1.1 President: Dr. Paul Monaghan

6.2.1.2 Treasurer: Eretta Richardson

6.2.1.3 VP Operations: Sue Miller

6.2.1.4 VP Artistic: Keegan MacNeil

6.2.1.5 Member at Large: John Hewitt, Natalie DeMarco, Cameron, Jill Cornick, Dermot Wilson,

#### 6.2.1.6 Open Positions/ Call from the floor for Nominations

Carri nominates Cameron DeRuyte, Eretta nominates Jill Cornick, Paul Monaghan nominates Dermott Wilson, and Natalie DeMarco was nominated by Mary Ann Johnson.

#### 6.2.1.7 Secretary (2-year term) - to be decided by new board

**Moved by Doug Bolger, that the slate of officers be accepted as presented, seconded by Joanne Bernier. Carried**

## 7. Other Business

### 7.1 Founders' Awards:

Andrew Pritchard for technical on Arsenic and Old Lace

Mark Paxton for acting in Our Tow

Photo Metro for valuable contribution -\$450 free services

7.2 Reminder of Upcoming Events Toros opens tomorrow; Mama Mia at Fringe is next week at Capitol Centre.

7.3 Volunteers for Committees are invited to contact various board members

## 8. Adjournment - moved by Michelle Jackett, 7:40 p.m.

# STANDING COMMITTEES

## 4.1 Season Planning

*The members of the Season Planning Committee are: Keegan MacNeil, Paul Monaghan, Dermot Wilson, Natalie DeMarco.*

Planning for 2019-2020, GTG's 72<sup>nd</sup> season, involved the usual call for directors and projects, and discussions at Board level as to which we could program. We had two main priorities in mind: (a) we wanted to make sure the company remained in a solid financial position, and (b) we wanted to offer diverse and enriching productions. We achieved these aims admirably with the first two productions, *Steel Magnolias* and *The Comedy of Errors*. The third show for the season, *Einstein*, would certainly have achieved both aims as well, had the pandemic not intervened. We were very sad indeed that this production had to be postponed, both because we very much wanted to see it, and because - with Rob McCubbin and Rick Blair (the present and former drama teachers at Widdifield) the principle artists involved - it would have been a perfect send off for the Widdifield theatre. But we hope to see this production back in the lights soon.

## 4.2 Education and Outreach

*The members of the Education and Outreach Committee are: Paul Monaghan (Chair), Rob McCubbin, Andrea Lefebvre, and Dermot Wilson.*

The focus of this committee during the past year has been to further develop the ideas presented at the last AGM. In that report, I noted that we had been busy formulating a sustainable plan to increase the participation in the Guild's productions and other activities by young people, and the attendance by young people at Guild productions. Pursuing the idea of a regular slot in each GTG season primarily created and staged by young people, we were putting into place plans for a "New Works" season by high school students in January 2021 ... when the pandemic put those plans into hibernation. In addition, with Widdifield closing, there was so much up in the air that we decided it would not be possible to plan for anything of this nature until early in 2022. Plans for workshops and for involving young people in GTG's activities continue to be developed.

### 4.3 Play Reading Committee

*The members of the Play reading Committee are: Johanna McPherson (Chair), Rod Carley, Maureen Cassidy, Nancy Thomson, Keegan MacNeil, Anthony LeClair, Michelle Webster*

The committee met once a month to review and discuss scripts. We were able to work through a number of titles and provide some feedback on possible season selections going forward. We are currently on hiatus as much of our meeting involves switching and swapping scripts. The Board was good enough to provide funding to purchase some new titles to read which included a number of one act plays to consider for a festival or possible special events.

### 4.4 Facilities and Properties

*The members of this Committee are Jill Cornick (Chair), Dave Carter (Rock St. Caretaker), Kim Carpentier (Costumes)*

Gateway Theatre Guild continues to rent Rock Street from the City of North Bay at a cost of \$166 per month. With the help of many volunteers including Anna Iati, Michelle Jackett, David Carter, Kim Carpenter, and members of the Board we did a big clean up of the room. This was for organizational purposes as well as to ensure that we are following the fire code.

The building was used by a few groups as a rehearsal space, and we continue to store all our props, costumes, set pieces and various other items that we use for shows. Special thanks to Dave Carter for set construction and storage, and to Kim Carpentier for costume care and cataloguing.

### 4.5 Client Services and Communication

A thank you to Ted Chase who has maintained our mailing list for many years and was our main volunteer who kept in touch with the membership.

We started a newsletter that was sent to the membership along with our mailing list. These newsletters are also posted on the web site.

Facebook was our main area of communicating with our members, mailing list, sponsors, and general public. Sharing of other groups posts such as Creative Industries was important to Gateway Theatre Guild and this will continue moving forward.

#### **4.6 Marketing & Sponsorship**

Marketing and Sponsorship was the responsibility of the Producers and Directors of the performances for 2019 & 2020.

Steel Magnolia - Anna Iati, Producer & Michelle Jackett, Director

The Comedy of Errors - Anna Iati, Producer & Dr. Paul Monaghan, Director

Facebook/Instagram were the main advertising venues that we used to help sell tickets to these productions.

#### **4.7 Membership & Volunteers**

Cameron DeRuyte and Paul Monaghan, acknowledging that our current membership system is badly in need of renovation, have been busy developing a new system for GTG. The volunteer system was well under way, driven by Cameron and Paul, and featuring our new GTG T-Shirts! Like other initiatives during the past year, plans were stymied by the pandemic, especially since a membership scheme for a company such as GTG must be based primarily on our activities. We will be announcing details of the new membership scheme once our activities recommence in full. Stay tuned!

#### **4.8 Grants**

Dermot Wilson, Paul Monaghan and Sue Miller did the leg work on a number of grant applications over the past year. Late last year we applied for the North Bay and Area Community Foundation to fund a Skills Acquisition Workshop. In early February this year we applied to the Ontario Arts Council for a series of workshops aimed at the creation of new work by mature local artists. And recently we co-applied with the Northern Region Curatorial Collective (NRCC), again to the North Bay and Area Community Foundation, to fund some “wellness-themed” virtual performances. While the first two of these applications were not successful, we at least established a funding profile; we are awaiting the results of the third application.

# EXECUTIVE REPORTS

## 5.1 President

During my first year as GTG President, I have focused on a number of initiatives in different areas of GTG's operations. Internally, I have tried to continue the stellar work of my predecessor, Carri Johnson who, with the invaluable assistance of Ted Chase, reorganized the Board and Committees, and gained GTG the status of a Registered Canadian Charity. This work continues. Externally, I have focused on both celebrating all that GTG has achieved in the past - and we are planning some events to celebrate all those who have contributed to this amazing past - as well as broadening our orb of appeal both aesthetically and operationally. A Diversity, Inclusion and Equity Action Plan is currently in the works, which will touch upon Board and Committee membership, directors, cast and crew, repertoire, and the theatrical art-form itself. Keeping the past firmly with us, we also need to step into a future that welcomes into the GTG family a fuller range of community involvements and projects. We sincerely hope that you will join us on this journey! *Paul Monaghan, President*

## 5.2 VP Artistic

My first year as VP Artistic was more complicated than expected! The year began in the usual way, with *Steel Magnolias* a wonderful and successful production. Then, rehearsing and performing in *The Comedy of Errors* took up a lot of my time and energy. Just when I was about to resume my duties as VP Artistic, the pandemic arrived and that was that. But I think GTG's two productions this year were excellent, and I look forward to resuming normal operations as soon as we are able to. In the meantime, stay tuned for announcements as we do what we can while restrictions are in place. *Keegan MacNeil, VP Artistic*

## 5.3 VP Operations

As the VP of Operations, it was my privilege to volunteer with Gateway Theatre Guild this season. I was able to make some progress with our Facebook page in keeping it up to date with our production information and when COVID-19 locked the country down I tried to share posts from all over the world on new and exciting artistic offerings that were happening.

With the guidance of the President I completed six Gateway Theatre Guild newsletters, a new initiative for us this year. We will continue to improve the newsletter and will start to include:

- Highlighting our Members
- High School Drama Updates
- Community events
- Other Art Forms

I was also the Box Office Manager for the two productions that we had this season.

Thank you to all the Board and to our Membership who sent to me great words of encouragement when I sent out the newsletter. *Sue Miller, VP Operations*

#### **5.4 Secretary**

This was my first year on the board (2019-2020 season).

My role and responsibilities were to distribute the agenda and all supporting documents to the board prior to meetings, and then take the minutes at each Gateway Theatre Guild Board of Directors meeting and also distribute the minutes and all supporting documents to the board at the conclusion of each meeting.

I've also been keeping a digital record of the agendas, minutes, and all supporting documents for each meeting.

In addition, I've been building a document to include all the reporting obligations and due dates of GTG as a Not-for-Profit (our corporate responsibilities). I also hold a mail key and regularly check the GTG mail box. *Natalie DeMarco, Secretary*

#### **5.5 Treasurer**

See Financial Statement Report. *Eretta Richardson, Treasurer*

**Gateway Theatre Guild**  
**Balance Sheet**  
As of June 30, 2020

	<u>Jun 30, 20</u>	<u>Jun 30, 19</u>	
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Chequing/Savings</b>			
Cash Float	\$ 250.00	\$ 250.00	
General Account	20,230.81	20,871.86	
Lottery Trust account	811.59	528.97	
<b>Total Chequing/Savings</b>	<u>21,292.40</u>	<u>21,650.83</u>	
<b>Other Current Assets</b>			
GICs Investments	27,581.25	26,815.00	note 4
<b>Total Other Current Assets</b>	<u>27,581.25</u>	<u>26,815.00</u>	
<b>Total Current Assets</b>	<u>48,873.65</u>	<u>48,465.83</u>	
<b>TOTAL ASSETS</b>	<u>\$ 48,873.65</u>	<u>\$ 48,465.83</u>	
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
Unrestricted Net Assets	\$ 48,465.83	\$ 38,664.84	
Net Income	407.82	9,800.99	
<b>Total Equity</b>	<u>48,873.65</u>	<u>48,465.83</u>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>\$ 48,873.65</u>	<u>\$ 48,465.83</u>	

**Gateway Theatre Guild**  
**Profit & Loss for General Fund**  
 July 2019 through June 2020

	<u>Jun 30, 20</u>	<u>Jun 30, 19</u>	
<b>Income</b>			
<b>General/Administration Income</b>			
Membership	\$ 920.00	\$ 1,660.00	
Flexpasses	83.49	1,650.00	Note 2
Donations	1,723.00	3,597.00	
Gala	0.00	1,120.00	
Interest on investments	766.25	100.85	
<b>Total General/Administration Income</b>	<u>3,492.74</u>	<u>8,127.85</u>	
<b>Expense</b>			
<b>General/Administration expenses</b>			
Awards and Bursary	500.00	700.00	
Bank charges	-0.73	7.50	
Board meeting costs	141.71	0.00	
Dues and Subscriptions	150.00	552.20	
Insurance Expense	2,268.00	2,187.00	
Office Supplies	746.99	389.08	
Professional fees	0.00	1,047.50	
Play reading committee	173.10	0.00	
Promotion	339.00	0.00	
Rent Expense	2,233.94	1,802.31	
Repairs and Maintenance	730.20	136.49	
Telephone Expense	504.33	760.06	
70th Anniversary Celebrations	0.00	1,666.39	
<b>Total General/Administration expenses</b>	<u>7,786.54</u>	<u>9,248.53</u>	
<b>Net Income before lottery and show</b>	<u>-4,293.80</u>	<u>-1,120.68</u>	
<b>Net receipts from Lottery</b>	282.42	-103.29	Schedule A
<b>Net receipts from shows</b>	4,419.00	11,024.96	Schedule B
<b>Net loss for year</b>	<u>\$ 407.62</u>	<u>\$ 9,800.99</u>	

**Gateway Theatre Guild**  
**Profit & Loss for Lottery Account**  
 July 2019 through June 2020

Schedule A

	<u>Jun 30, 20</u>	<u>Jun 30, 19</u>
<b>Income</b>		
<b>Lottery 50/50</b>		
interest income	\$ 0.20	\$ 0.11
Lottery 50/50 - Other	697.00	1,159.00
<b>Total Lottery 50/50</b>	<u>697.20</u>	<u>1,159.11</u>
 <b>Expense</b>		
Contribution to shows	369.58	1,200.00
Business Licenses and Permits	45.00	60.00
Interest Expense	0.00	2.40
<b>Total Expense</b>	<u>414.58</u>	<u>1,262.40</u>
<b>Net Income for lottery</b>	<u>\$ 282.42</u>	<u>\$ -103.29</u>

**Gateway Theatre Guild**  
**Profit & Loss for Shows**  
 July 2019 through June 2020

Schedule B

	<u>Jun 30, 20</u>	<u>Jun 30, 19</u>	<u>Jun 30, 18</u>	
	<u>Total Shows</u>	<u>Total Shows</u>	<u>Total Shows</u>	
<b>Income</b>				
<b>  Show income</b>				
Tickets	\$ 16,047.00	\$ 26,293.50	\$ 13,935.00	Note 2 and 4
Advertising income		3,425.00	1,400.00	
Donation		290.00	0.00	
Fundraising		1,708.00	0.00	
Flexpasses	866.51	0.00	0.00	Note 2
Water	264.00	383.20	142.92	
<b>Total Show income</b>	<u>17,177.51</u>	<u>32,099.70</u>	<u>15,477.92</u>	
Contribution from Lottery	369.58	1,200.00		
<b>Total Income</b>	<u>17,547.09</u>	<u>33,299.70</u>	<u>15,477.92</u>	
<b>Expense</b>				
<b>  Show expenses</b>				
Quonta costs	558.59	6,208.73	0.00	Note 2
Advertising		1,780.81	8,207.46	
Actors' equity expenses	1,903.52	889.54	1,288.95	
Cast party	100.72	192.30	100.00	
Comp Tickets	660.00	0.00	0.00	Note 2
Costumes	761.55	363.12	316.43	
Directors expenses	2,935.58	3,040.16	3,359.65	
Donations to Charity show	0.00	0.00	675.00	
Entry fee	250.00	0.00	0.00	
Honorariums	0.00	0.00	350.00	
Printing	0.00	3,025.91	2,079.16	
Properties	845.15	174.22	126.04	
Script expenses	144.72	578.35	0.00	
Set costs	4,078.39	2,732.90	5,643.23	
Show royalty costs	663.87	2,650.64	685.40	
Sound Cost	226.00	0.00	0.00	
Truck rentals	0.00	638.06	259.02	
<b>Total Show expenses</b>	<u>13,128.09</u>	<u>22,274.74</u>	<u>23,090.34</u>	
<b>Net Income for shows</b>	<u>\$ 4,419.00</u>	<u>\$ 11,024.96</u>	<u>-7,612.42</u>	

# Gateway Theatre Guild

## Notes to Financial Statements

for the year ending June 30, 2020

### 1 Nature of operations

Gateway Theatre Guild objectives include the advancement of education by providing structured learning activities and by providing bursaries, awards and to advance the public's appreciation of the arts by providing high-quality public performances in the art of theatre.

Gateway Theatre Guild is a registered charity under the Income Tax Act and as such is exempt from income tax.

### 2 Significant accounting policies

#### Contributed materials and services

The Organization recognizes contributed materials and services when a fair value can be reasonably estimated and when the materials and services are used in the normal course of Organization's operations and would otherwise have been purchased.

The Organization relies on volunteers to carry out its activities. Because of the difficulty of determining fair value, **contributed services are not recognized in these financial statements.**

#### Revenue recognition

The Organization follows the fund method of accounting.

The Organization has a change in recognition policy regarding the treatment of flexpasses and comp tickets. Effective July 1, 2019 the Organization allocated flexpass income to the shows where the pass was used and comp tickets were included as ticket sales and corresponding advertising expense, so ticket revenue would correspond with actual attendance.

The Organization has also participates in Quonta festival activities, which are included in show activities. For the fiscal year June 30, 2020, Quonta was unable to be held in a single location and resulted in the adjudicator traveled between events. As a result the Organization paid the travel and accommodation for the adjudicator only rather than for the full performing cast.

#### Property and equipment

Property and equipment purchased are charged to operations in the year the expenditure is incurred.

# Gateway Theatre Guild

## Notes to Financial Statements

for the year ending June 30, 2020

### 3 GIC Investments

GIC maturing Sept 27, 2020	0.20%	\$ 11,083.72
GIC maturing July 3, 2021	0.60%	8,319.05
GIC maturing June 16, 2023	1.15%	8,178.48
		<u>\$ 27,581.25</u>

### 4 Effects of covid-19

Normally the Organization provides three performances during the year, but due to covid-19 restrictions the spring 2020 show was cancelled and the Organization plans on rescheduling the show to a future date. So the ticket sales revenue reflect only two shows rather than the normal three shows.

Also as result of the covid-19 the Organization was unable to provide any workshops or learning actives in the spring of 2020.

**Gateway Theatre Guild**  
**Budget for General Operations**  
 July 2020 through June 2021

	<u>Jun 30, 21</u>
<b>Income</b>	
<b>General/Administration Income</b>	
Membership	\$ 0.00
Donations	0.00
Interest on investments	300.00
<b>Total General/Administration Income</b>	<u>300.00</u>
<b>Expense</b>	
<b>General/Administration expenses</b>	
Awards and Bursary	250.00
Bank charges	0.00
Board meeting costs	0.00
Dues and Subscriptions	150.00
Insurance Expense	2,500.00
Office Supplies	500.00
Professional fees	0.00
Play reading committee	100.00
Promotion	0.00
Rent Expense	2,200.00
Repairs and Maintenance	200.00
Telephone Expense	520.00
70th Anniversary Celebrations	0.00
<b>Total General/Administration expenses</b>	<u>6,420.00</u>
<b>Net Income before lottery and show</b>	<u>-6,120.00</u>
Net receipts from Lottery	0.00
Net receipts from shows	0.00
<b>Net loss for year</b>	<u>\$ -6,120.00</u>

**Assumptions to the Budget**  
 for the year ending June 30, 2021

The Organization has been significantly impacted by Covid-19 restrictions and as result has not budgeted for any revenue for the upcoming year.

Membership is normally generated by the participation in shows and with the uncertainty that the Organization will be able to present any performances for the upcoming year, no income as been noted

The interest income shown results from the GIC holdings.

The Organization has indicated only necessary expenses in the budget and have eliminated some expenses for the upcoming year.